



Required Documentation

Weatherization Assistance

U.S. Citizenship & Identity and/or Alien Status Documentation

- Documents for **all** members of your household.

Example: US Passport; **or**

US Birth Certificate **and** one of the following: Driver's License/TX Photo ID or Social Security Card

Non-US/US Territory Born: Immigration status documentation

Household Documentation

- Current electric and gas bills** (all pages) and the name of your propane vendor
- Proof of income** for all household members for the **past 30 days immediately prior to** signing and dating the application.

- | | |
|--|---|
| <input type="checkbox"/> 2024 SSI/SSP (Supplemental Security Income) | <input type="checkbox"/> SNAP Food Stamps (<u>most recent</u>) |
| <input type="checkbox"/> 2024 SSA (Social Security) | <input type="checkbox"/> TANF/WIC (<u>most recent</u>) |
| <input type="checkbox"/> 2024 SSDI (Social Security Disability) | <input type="checkbox"/> Alimony |
| <input type="checkbox"/> 2024 VA Summary of Benefits Letter | <input type="checkbox"/> 2024 Pension |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> 2024 Retirement/Annuity |
| <input type="checkbox"/> Unemployment | <input type="checkbox"/> Child Tax Credit Payments |
| <input type="checkbox"/> Workers Compensation | |
| <input type="checkbox"/> PAY STUBS for the <u>last 30 days</u> for <u>ALL HOUSEHOLD MEMBERS 18+</u> | |


- Declaration of Income Form:** Complete for anyone 18+ with **no** documentable (unemployed) proof of income **or** cash income.

Mailed applications: Complete and have notarized the same day the application is signed & dated.

Program Forms Required for Weatherization Services

- Household Members Intake Page
- WAP Program Application
- SSI/TANF Declaration
- Billing/Consumption Release
- Health & Safety Questionnaire
- Landlord Agreement (for rentals)

Quick Tips for Mailed Applications

1. Order any missing documents.
2. Have Landlord Agreement signed. 
3. Make copies of all required documents.
then,
4. Complete application, sign and date.
5. Have the Declaration of Income form notarized the same day application is signed and dated.
6. Mail!