

Hill Country Community Action Association, Inc.
Board of Directors Meeting
Bell County Expo Center – Champions Club Building
301 W. Loop 121, Belton, TX 76513
May 25, 2021 – 10:00 A.M.

M I N U T E S

President Bill Schumann called the virtual meeting to order at 10:23 a.m. A quorum was established. The attendance roster is attached.

President Schumann announced that the following Board Members attended every Board meeting in 2020: Bill Schumann, Steve Young, Jamie Smart, Jason Williams, Frank Somera, Jr., Roxanne Achmad, Karen DeZarn, Cindy Travers and Marlene DiLillo. A Pecan Gift Basket was presented to those present.

1. **CALL TO ORDER** - President Schumann welcomed everyone to the Board meeting and Frank Somera, Jr. gave the invocation.

The Year to Date Attendance Record was included in the Board Packet as well as the Standing Committees and Terms of Office Chart.

President Schumann stated that the following items are being presented to the Board for approval:

2. **ACTION ITEMS:**

- 1) Minutes – March 9, 2021

There was one correction to the attendance record for the minutes - Denise Edmonson was present for the Virtual meeting held on March 9, 2021. Frank Somera, Jr. made a motion with a second by L.C. Richards to approve the minutes as presented with the correction on the attendance record as noted above. Motion passed unanimously.

- 2) Separate Action

- **Attorney Review of By-Laws – Letter Stating Compliance**
Tama Shaw stated that we are required to have an attorney review our By-laws every five years per the Organizational Standards. She stated that we had obtained quotes from three different law firms and after review, Marcus Wood, Attorney at Law, was awarded the bid. Mr. Wood presented a letter to HCCAA stating that he reviewed the current by-laws and that they were in compliance with existing state and federal laws.

Shelly Worley made a motion with a second by Marlene DiLillo to approve the review of the By-Laws by the Attorney and his report as presented. Motion passed unanimously.

Meets Organizational Standard 5.3 - The organization's bylaws have been reviewed by an attorney within the past 5 years.



- **Revised Head Start Salary Schedule – New Position – Building Manager**
Tama Shaw stated that we have received a substantial amount of additional funding for Head Start related to COVID-19 Acts in Congress. She stated that we plan to use some of the funds to make repairs and upgrade some existing buildings. Head Start will need someone to manage these projects so the position of Building Manager has been added to the Entry Level Salary Schedule. This position will be responsible for taking bids from contractors and making sure Davis Bacon rules are followed, as well as monitoring all facilities and play grounds to make sure they meet the Head Start standards.
- **Cost of Living Increase for 2021**
Tama Shaw explained that Head Start received additional funding in the amount of \$41,861 and Early Head Start received additional funding in the amount of \$12,083 to pay for a cost of living increase of 1.22%. All other agency employees will also be receiving the 1.22% cost of living increase which will be a cost of approximately \$20,917.

Karen DeZarn made a motion with a second by Anna Velez to approve the revised Head Start Salary Schedule and the Cost of Living increase of 1.22 %. The increase will be retroactive to January 1, 2021. Motion passed unanimously.

- **Community Needs Assessment**
Cynthia Zepeda stated that a copy of the Community Needs Assessment was distributed prior to the Board Meeting for review. Ms. Zepeda stated that over the past 4 months she and Ashley Johnson have been working with an intern Kaitlyn Dotson who is a graduate student from the University of Denver. She has been working on the Community Needs Assessment with the assistance of Cynthia and Ashley. Ms. Zepeda introduced Ms. Dotson who joined the meeting by ZOOM and presented the results of the Community Needs Assessment to the Board. Ms. Dotson stated that the Community Needs Assessment is submitted to the Texas Department of Housing and Community Affairs every three years.

Ms. Dotson stated that the Community Needs Assessment looks at demographic information, including poverty, education, employment, housing, race and ethnicity. Additionally, qualitative data including survey and board interview responses were used to determine the top needs identified by individuals in the counties that HCCAA serves.

Needs on the CNA are broken down into the domains of employment, housing, emergency assistance, civic engagement & community involvement, health & social/behavioral development, education, and income and asset building. The top needs identified for the service area were more jobs with better pay and benefits, in the employment domain. Affordable housing, in the housing domain. Health insurance/medical care in the emergency assistance domain. Social activities and programs such as voter education, citizenship classes, volunteer training, etc. in the civic engagement and community involvement domain. And Programs and activities to



prevent criminal activities for youth and adults in the health & social/behavioral development domain.

Ms. Dotson stated that ROMA, which is the Results Oriented Management and Accountability Cycle, helps guide the work to develop and implement programs to combat poverty in the community. The ROMA uses National Performance Indicators, or NPIs to evaluate results and measure the impact of the Community Services Block Grant. For the first need that was identified which was more jobs with better pay and benefits, HCCAA is already providing employment and education supports including certification assistance and case management, and in the future can reach out to other agencies and increase awareness, increase partnerships, and apply for additional funding for more services.

For the second need of affordable housing, HCCAA provides rental assistance, application assistance, referrals and partnerships, and going forward future services can include partnering with officials and organizations to increase housing development, specifically low income housing

The third need of health insurance and medical care is being met through assistance with health care applications, referrals to clinics, and prescription discount vouchers, and moving forward more research and advocating for affordable healthcare and insurance options

The fourth need of social activities and programs is not directly met by HCCAA, but resources, referrals and support are currently provided through HCCAA, and going forward research and engagement in programs, increasing partnerships, resources and referrals are things that HCCAA can do to help meet this need.

The fifth need of programs and activities to prevent criminal activities for youth and adults isn't directly met by HCCAA other than referrals to resources and other agencies in the area, along with services to help mitigate barriers, so similar to the fourth need, in the future more research into crime prevention programs, expanding resources, and developing partnerships can be done here too.

These results will be used to guide the services and programs that HCCAA provides to the community in the future.

Anna Velez made a motion with a second by Georgia Harris to approve the Community Needs Assessment as presented. Motion passed unanimously.

Meets Organizational Standard 1.2 - The organization analyzes information collected directly from low-income individuals as part of the community assessment.

A handwritten signature in black ink, appearing to be "Asa", is located in the bottom right corner of the page.

Meets Organizational Standard 3.1 - The organization conducted a community assessment and issued a report within the past 3 years.

Meets Organizational Standard 3.2 - As part of the community assessment, the organization collects and includes current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

Meets Organizational Standard 3.3 - The organization collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

Meets Organizational Standard 3.4 - The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

Meets Organizational Standard 3.5 - The governing board formally accepts the completed community assessment.

3) Project Approvals / Budget & Budget Amendment Approvals

- Budget Extension - FY 2020 HS/EHS T&TA - HS - \$7,431 / EHS - \$8,912 – Total Budget - \$16,343 – The FY2020 budget has been extended in order to utilize these Training and Technical Assistance dollars.
- Budget Amendment - FY 2021 HS/EHS Cost of Living (COLA) – Head Start-\$41,861 and Early Head Start -\$12,083. Ms. Shaw explained that this was additional funding that was received and reported on earlier.
- Budget Amendment - HS/EHS CARES II Funding (4/1/2021 – 3/31/2023) - \$162,222 and CARES FY 2020 Carryover - \$225,625 – Total Budget \$387,847
- Budget Amendment - American Rescue Plan Act–Head Start / Early Head Start Combined – (4/1/2021 – 3/31/2021) - \$644,914 – Ms. Shaw explained that these funds will be used primarily to upgrade current buildings and equipment and playgrounds and hire additional staff.
- Project Approval/Budget Amendment - Conversion of Head Start to Early Head Start Slots in Cameron – Ms. Shaw explained the plan to convert two Head Start classrooms in Cameron to two Early Head Start classrooms. This will reduce Head Start enrollment from 459 to 425 slots and increase Early Head Start from 80 to 96. Ms. Shaw referred to the chart in the Board packet that shows the transfer of \$300,000 by budget category from Head Start to Early Head Start. The request to the Regional Office is to make this conversion effective June 1, 2021.

Georgia Harris made a motion with a second by Shelly Worley to approve the Head Start Budgets and Budget Amendments and Project Approval as presented above. Motion passed unanimously.



- Project Approval – Community Services Block Grant (CSBG) State Discretionary Funds – (2/1/2021 – 8/31/2021) Budget Amount - \$45,287 – Ashley Johnson stated that these funds will be used for direct services and we plan to use them for water bill assistance which has been noted as a need in our service area. We will also be using a portion of the funds for rental assistance in our rural areas.
- FY 2022 Bell County Help Center Budget – (01/01/2021 – 12/31/2021) Budget Amount - \$422,985 - Ashley Johnson stated that we submitted an application and budget to Bell County for these funds. The budget is split between the Temple and Killeen Centers. These funds will allow us to provide substantial assistance to clients in Bell County. The partnership with Bell County has allowed us to expand our direct services there.

Ms. Johnson stated that Bell County was designated to receive Emergency Rental Assistance funds from the Department of the Treasury. She stated that Bell County asked HCCAA to assist them in spending these funds. We began administering this program on March 15, 2021 and by the end of April we had spent over 1 million dollars. The total budget is \$10.9 million dollars. We are averaging around \$200,000 a week on rental assistance in Bell County. We have hired six additional employees to work with this program and it is going very well. Kimbra Hobbs in the Central Office is overseeing this program. Ms. Johnson stated that we have until September 2022 to expend all the funds, but that at the rate we are going the funds will be spent by the end of 2021.

John Driver made a motion with a second by David Blackburn to approve the Project Approval for the Community Services Block Grant Discretionary funds and the HELP Center Budget as presented above. Motion passed unanimously.

1. **FINANCIAL REPORTS** – Tama Shaw reported that copies of all the financial reports were included in the Board packet which was distributed prior to the meeting.
 - 1) Bank Reconciliation – This report was included in the Board packet and covered the month of March, 2021.
 - 2) Form 425 Reports for Head Start and RSVP – Ms. Shaw stated that included in these reports is the final report for the 2020 CARES funding for Head Start. Some of these reports are due every quarter and others are due every six months.
 - 3) Agency Balance Sheet & Revenue & Expense Statement – Ms. Shaw stated that as of March 31, 2021 we are doing well.
 - 4) Agency Budget to Actual by Program – Ms. Shaw stated that at this point in the year we should have about 75% of the budgets remaining. The percent of all budgets remaining is 71% which is very close to the target.
 - 5) Head Start / Early Head Start – Balance Sheet & Revenue & Expense Statement - Ms. Shaw stated that these reports include the Regular Head Start and Early Head Start and CARES funding and reflects that we have spent 1.9 million dollars for the first 3 months of 2021.



- 6) CSBG Balance Sheet & Revenue and Expense Statement – Ms. Shaw stated that this report covers the period through March 31, 2021 for all the different CSBG contracts. The report reflects that we have spent a little over \$40,000 for the first 3 months of 2021.
- 7) Nutrition Revenue & Expenses by Center – Ms. Shaw stated that this report covers the period of October 1, 2020 through March 31, 2021 by location. There are separate reports for regular funds and CARES funding. Overall the Nutrition program has a deficit of about \$277,000 since 2017. Ms. Shaw stated that we need to have a discussion as to how to proceed due to the high cost of maintaining the Nutrition program.
- 8) Senior Nutrition Program Funding Chart – Ms. Shaw stated that this chart reflects all the different types of State and Local funding that we receive for the program. The amount of TDA funding varies each year based on State appropriation and number of other agencies across the State requesting funds and the number of meals not paid with Federal funds in each County. The required TDA County Match stays constant because it is based on the Census. It will change once the 2020 Census has been released. The County contributions remain steady with the exception of Coryell County who has stopped giving us the \$5,000 support funds. We have not heard from the United Way of Greater Fort Hood regarding the amount of funds we may receive for 2021, but it will be at least \$10,000 less than last year because last year we received an additional \$10,000 in CARES funds through United Way.
- 9) Center Program Expense Report – Ms. Shaw stated that this report reflects all the different program funds that are spent through each of the Multi-Purpose Senior Centers. It shows that the Nutrition program is spending the largest amount of funds. Staffing and other Center costs are allocated to each program based on our Cost Allocation Plan.
- 10) Community Services Funds Expended by Location – Ms. Shaw said that this report covers the period of January 1, 2021 – March 31, 2021.

Bill Schumann stated that these reports will be accepted in the form of a motion with a second by Marlene DiLillo to approve the Financial Reports as presented. Motion passed unanimously.

Meets Organizational Standard 8.7 - The governing board receives financial reports at each regular meeting that include the following: 1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and 2. Balance sheet/statement of financial position.

2. PROGRAM REPORTS

- 1) Head Start/Early Head Start – Kim Daniel, Program Director, stated that the following reports were included in the Board packet with the exception of the Strategic Plan and Community Assessment that were sent via email to the Board Members prior to the meeting.
 - Correspondence from Administration for Children and Families



- Program Instruction ACF-PI-HS-21-02 Regarding Head Start Center-Based Service Duration Requirement for 45 Percent of Slots
Ms. Daniel stated that HCCAA Head Start and Early Head Start were able to provide Center Bases services. Even though we did have some COVID-19 cases and some closures – overall we were able to carry on with services.
- Program Instruction ACF-PI-HS-21-03 Regarding American Rescue Plan (ARP; Appropriations; Fiscal Year (FY) 2021; COVID-19
Ms. Daniel stated that this is regarding the funding that we received that was addressed earlier in the meeting.
- Program Instruction ACF-PI-HS 21-04 Regarding ERSEA, Recruitment, Selection, Enrollment, Virtual and Remote Services; In Person Services
Ms. Daniel stated that this goes back to last year during the pandemic when we were not required to be fully enrolled. This program instruction is stating that we need to strive to be fully enrolled again.
- Information Memorandum Regarding Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities ACF-IM-HS-21-01
Ms. Daniel stated that this is allowing us some flexibility within the program requirements such as the non-federal portion of our budget which due to limited resources will not be met this year and probably not next year. This flexibility also includes waivers on the prior approval for purchase of equipment up to \$25,000.
- School Readiness Data Analysis Report
Ms. Daniel stated that this report was for the Fall, Winter and Spring checkpoints and the report is very impressive. All the children enrolled in the program progressed.
- Strategic Plan – 2021 – 2026 (*copy distributed prior to meeting*)
Ms. Daniel stated that this plan has our goals and objectives listed in it. This information is what we review at the planning meetings.
- Community Assessment - 2021 (*copy distributed prior to meeting*)
Ms. Daniel stated that this assessment is on a smaller scale than the agency assessment, but is focused mainly on the children and families of our communities. Ms. Daniel stated that this assessment is used throughout the year for reference regarding specifics in the different communities we serve.
- Head Start / Early Head Start Program Report
Ms. Daniel stated that the program has had a lot of staff vacancies over the past several months. She said that we will begin advertising this summer to try and recruit staff to fill all the vacancies.

Bill Schumann stated that these reports will be accepted in the form of a motion with a second by Frank Somera, Jr. to approve the Head Start reports as presented. Motion passed unanimously.



2) Senior Services

- Nutrition Report – Kimbra Hobbs referred to her written report included in the packet. Ms. Hobbs stated that her report included the sites and types of meals served by funding source from October, 2020 through April, 2021. A total of 138,852 meals have been served during this time. We recently re-opened the Centers.

Ms. Hobbs stated that we will soon be very busy with monitoring by CAPCOG, CTCOG and the Health and Human Services Program. These are usually done during the summer months. Ms. Hobbs stated that we are waiting to hear about the amount of funding we will receive from the United Way of Greater Fort Hood and the CDBG funding from the City of Killeen.

- Retired Senior Volunteer Program (RSVP) Report - Ronnie Ault stated that this report was included in the Board packet. Ms. Ault stated that as things are beginning to open up our volunteers are going back to work stations. Ms. Ault introduced Sandy Walker who she hired as the Bell County Coordinator-Admin/Tech on May 18, 2021. She was previously an RSVP Director in Nebraska before recently moving to Texas. Ms. Ault stated that she finished the year end report and even with the pandemic we had volunteers who remained and worked in the food pantries and the meals on wheels program. Due to these volunteers stepping up we were able to meet our goals for the year.

Bill Schumann stated that these reports will be accepted in the form of a motion with a second by Shelly Worley to approve the Senior Services reports as presented. Motion passed unanimously.

3) Community Services

1. Community Services Block Grant (CSBG) – Cynthia Zepeda, CSBG Director

- CSBG Performance Reports / Dashboard – Ms. Zepeda stated that this report shows the National Performance Indicators that we have to report on monthly to TDHCA. The report shows our targets for 2021 and the results to date.

Meets Organizational Standard 4.4 - The governing board receives an annual update on the success of specific strategies included in the Community Action plan.

- Community Services Block Grant Program Report – Ms. Zepeda referred to her written report that was included in the packet. She stated that HCCAA was awarded \$1,000 from BancorpSouth to assist low income families with rent in Lampasas, Llano, Hamilton, Mason and Mills Counties. The current caseload is 56 individuals in 15 families on Case Management. Our TOP (transitioned out of poverty) target is 20 individuals and we currently have 3 who have transitioned.

Meets Organizational Standard 5.9 - The organization's governing board receives programmatic reports at each regular board meeting.



2. Monitoring Report Desk Review by Texas Department of Housing and Community Affairs - Ashley Johnson stated that at the end of last year we had a desk review monitoring that covered the following contracts: CEAP CARES, CSBG CARES, DOE and LIHEAP. Since we could not have the monitoring in person due to COVID-19, we had to upload a whole box of documents and submit to TDHCA. After their initial review they requested additional documents which we uploaded and they determined that the documentation resolved any deficiencies and resulted in no findings and the monitoring is closed.
3. Bell County HELP Centers Report – Cynthia Zepeda referred to her written report that was included in the Board packet. Ms. Zepeda stated that the HELP Centers are now open as of April 26th to the public but by appointment only. The caseworkers are still accepting applications for Bell County, CEAP, Case Management, and Weatherization. We have expended all TERF funds as of April 30, 2021. The Temple HELP Center is getting ready for their annual Back to School Outreach event. This provides for school supplies and haircuts for students. They hope to get this event started in Killeen as well. Ms. Zepeda's written report included a breakdown of client services under each program for 2021. They have served 1,067 clients in Killeen and 870 in Temple for the period of January 1, 2021 through April 30, 2021.
4. Weatherization Program Report – Christy Pierce referred to her written report that was included in the Board packet. Ms. Pierce stated that she wanted to recognize Cindy Hawkins, Weatherization Coordinator, as she does a great job in keeping the program organized and obtaining clients for the wait list. There are currently 102 clients on the wait list at this time. As of April 30, 2021 we have completed 27 DOE units for the 2019/2021 contract and 1 LIHEAP unit for the 2021 contract to date. We have completed our 2020 LIHEAP contract as of April 30th with a total of 60 units. We are working on a small apartment complex to help in expending our 2021 TACAA contract in the amount of \$245,000. We are actively working on our current ATMOS contract as well and plan on having it completed by the end of June, 2021.
5. Energy Assistance Program Report – Clovia Ketchum referred to her written report that was included in the Board packet. Ms. Ketchum stated that the 2020 CEAP Contract was extended until March, 2021 and all those funds have been spent. We have obligated 72% of our 2021 CEAP Contract. We also have CEAP CARES contract that will end July 30, 2021 and we have obligated 72% of those funds.

CEAP Production Schedule Tool – Ms. Ketchum stated that the purpose of this report is to inform the Board as to the current status of funds that have been expended and those that are obligated.
6. CEO's Report - Ms. Shaw reported that David Bradley recently stated on a ZOOM meeting that Community Action is becoming a well-known name in Washington as the organization that helps low income people in communities across the Nation. She said that David Bradley wrote the Community Services Block Grant Act in the early 1980's and continues to be the lobbyist for Community Action. Without his support over the years we might not be in existence.



Congress is considering adopting a bill that will give companies a tax credit if they contribute to Community Action Agencies. This would give us more local unrestricted funds.

A new program has received appropriations to provide assistance in paying water bills. She said that David Bradley is not sure which agency will administer the program, but it is going to be a large program that will involve water companies all over our service area. He said that we need to work on getting contracts with these companies now because when the funds become available it is going to be a fast moving process. President Schumann said that each of the County Commissioner's Courts could probably provide a list of these companies to HCCAA in order to start the process of obtaining contracts with them. Initially this program will be funded for only two years.

Tama Shaw said that she is very proud of all the staff who work so hard to keep the programs running.

Bill Schuman stated that these reports will be accepted in the form of a motion with a second by Shelly Worley to approve the Community Services reports as presented. Motion passed unanimously.

- Newsletter – The newsletter highlights the services provided by HCCAA with current statistics. President Schumann referred to the newsletter and under the Texas Association of Community Action heading – HCCAA employees who have been with the agency 30 or more years were recognized with Life-Time Achievement Awards. President Schumann expressed his appreciation to these dedicated staff.

3. ANNOUNCEMENTS

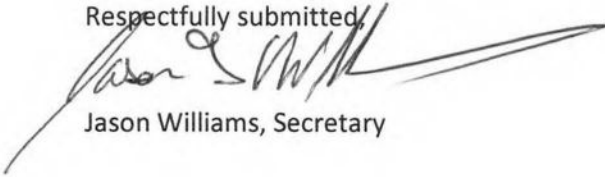
The next Board meeting is scheduled for Tuesday, August 10, 2021.

The meeting was adjourned at 11:46 a.m.

THE FOLLOWING BOARD MEMBERS, GUESTS AND STAFF WERE PRESENT:

(See attached list of board members categorized according to the representation of the membership on the Board and list of guests & staff).

Respectfully submitted,



Jason Williams, Secretary

**BOARD ATTENDANCE RECORDS
HCCAA BOARD OF DIRECTORS' MEETING
May 25, 2021**

REPRESENTATIVES OF PUBLIC SECTOR

Yes	No		
✓		Judge David Blackburn	Bell County
✓		Commissioner John Driver	Bell County
✓		Comm. Bill Schumann	Bell County
	x	Comm. Ray Ashby	Coryell County
	x	Comm. Lloyd Huggins	Hamilton County
	x	Commissioner Jamie Smart	Lampasas County
	x	Judge Ron Cunningham	Llano County
✓		Bob Vacek	Mason County
		Judge Jerry Bearden - Alternate	Mason County
	x	Judge Steve Young	Milam County
✓		Comm. Jason Williams	Mills County
	x	Judge Byron Theodosios	San Saba County
		Pat Pool - Alternate	San Saba County

REPRESENTATIVES OF PRIVATE SECTOR

✓		Melissa Esau	Bell County
✓		Denise Edmonson	Bell County
✓		Frank D. Somera, Jr.	Coryell County
	x	Jim Keay	Hamilton County
✓		Karen DeZarn	Lampasas County
✓		Cindy Travers	Llano County
✓		Anna Velez	Mason County
✓		Dale Jaecks	Milam County
✓		Paula Gore	Mills County
✓		Georgia Harris	San Saba County
	x	Roxanne Achmad	AT Large

REPRESENTATIVES OF LOW INCOME SECTOR

Yes	No		
✓		Marlene DiLillo	Bell County
✓		Shelly Worley	Bell County
	x	Rita Hotz	Coryell County
	x	Karla Curry	Hamilton County
	x	Kay Shelton	Lampasas County
	x	Jessica Graham	Llano County
	x	Scott Zesch	Mason County
✓		L.C. Richards	Milam County
✓		Sharon Casbeer	Mills County
✓		Angie Chandler	San Saba County

REPRESENTATIVE OF HEAD START POLICY COUNCIL


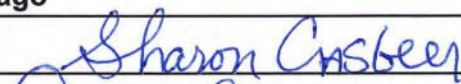
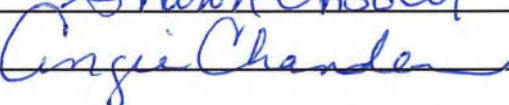
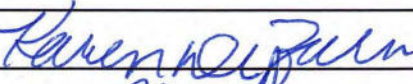
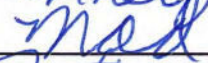

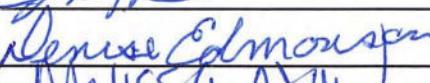


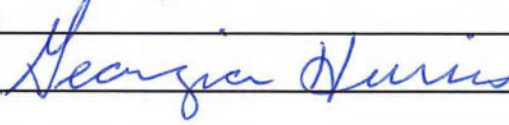
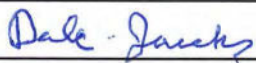
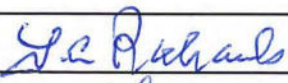

	x	Jose Bonilla-Santiago	AT LARGE
19		Members needed for quorum	

BW

HCCAA BOARD MEETING REGISTER,

MAY 25, 2021


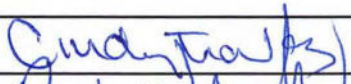
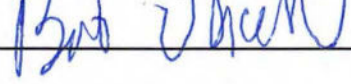

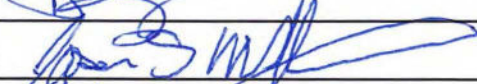
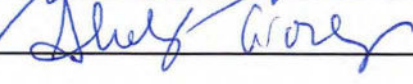
BELL COUNTY EXPO CENTER - CHAMPION'S CLUB BUILDING,
301 W. LOOP 121, BELTON TX

NAME	SIGNATURE	REPRESENTING
BOARD MEMBERS		
1. Roxanne Achmad		Private Sector Rep. - At Large
2. Ray Ashby		Public Sector Rep. - Coryell County
Don Jones - Alt.		Public Sector Rep. - Coryell County
3. David Blackburn		Public Sector Rep. - Bell County
4. Jose Bonilla-Santiago		Low Income Sector Rep - At Large
5. Sharon Casbeer		Low Income Sector Rep. - Mills County
6. Angie Chandler		Low Income Sector Rep. - San Saba County
7. Ron Cunningham		Public Sector Rep. - Llano County
8. Karla Curry		Low Income Sector - Hamilton County
9. Karen DeZarn		Private Sector Rep. - Lampasas County
10. Marlene DiLillo		Low Income Sector Rep. - Bell County
11. John Driver		Public Sector - Bell County
12. Denise Edmonson		Private Sector - Bell County
13. Melissa Esau		Private Sector - Bell County
14. Paula Gore		Private Sector - Mills County
15. Jessica Graham		Low Income Sector Rep. - Llano County
16. Georgia Harris		Private Sector Rep. - San Saba County
17. Rita Hotz		Low Income Sector Rep. - Coryell County
18. Lloyd Huggins		Public Sector Rep. - Hamilton County
19. Dale Jaecks		Private Sector Rep. - Milam County
20. Jim Keay		Private Sector Rep. - Hamilton County
21. L.C. Richards		Low Income Sector Rep. - Milam County
22. Bill Schumann		Public Sector Rep. - Bell County
23. Kay Shelton		Low Income Sector Rep. - Lampasas County
24. Jamie Smart		Public Sector Rep. - Lampasas County



HCCAA BOARD MEETING REGISTER,
MAY 25, 2021
BELL COUNTY EXPO CENTER - CHAMPION'S CLUB BUILDING,
301 W. LOOP 121, BELTON TX

BOARD MEMBERS

NAME	SIGNATURE	REPRESENTING
25. Frank D. Somera, Jr.		Private Sector Rep. - Coryell County
26. Byron Theodosios		Public Sector Rep. - San Saba County
Pat Pool - Alt.		Public Sector Rep. - San Saba County
27. Cindy Travers		Private Sector Rep. - Llano County
28. Bob Vacek		Public Sector Rep. - Mason County
Jerry Bearden, Alt.		Public Sector Rep. - Mason County
29. Anna Velez		Private Sector Rep. - Mason County
30. Jason Williams		Public Sector Rep. - Mills County
31. Shelly Worley		Low Income Sector Rep - Bell County
32. Steve Young		Public Sector Rep. - Milam County
33. Scott Zesch		Low Income Sector Rep. - Mason County

TOTAL BOARD MEMBERS ATTENDING -

MEMBERS NEEDED FOR QUORUM - 17



HCCAA BOARD MEETING REGISTER

MAY 25, 2021

BELL COUNTY EXPO CENTER - CHAMPIONS CLUB BUILDING,
301 W. LOOP 121, BELTON TX

STAFF AND GUESTS

NAME	REPRESENTING
1. Elizabeth Mungo	HCCAA
2. Ken Daniel	HCCAA
3. Jane She	HCCAA
4. Cynthia Zupke	HCCAA
5. Clovia Kitcher	HCCAA
6. Christy Piene	HCCAA
7. Gandy Henders	HCCAA
8. Andy Henders	HCCAA
9. Cathy Plumer	Mills County WAV
10. Andy Johnson	HCCAA
11. Angie Chandle	Dove Project
12. Kimbra Hobbs	HCCAA
13. Bonnie Quist	HCCAA - RSVP
14. Anna Davis	San Saba Co.
15. Sandy Walle	HCCAA RSVP staff
16.	
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[Signature]