

The page features a decorative graphic consisting of three blue circles of varying sizes and two thin blue lines. One line starts from the top left and extends towards the center, passing behind a large blue circle. The other line starts from the top right and extends towards the center, passing behind a medium-sized blue circle. A third, larger blue circle is positioned in the bottom right corner of the page.

Head Start/Early Head Start Annual Report

2017

**HCCAA Head Start/EHS
P.O. Box 846
San Saba, Texas 76877
325\372-5167**

Hill Country Community Action Association, Inc.
Head Start/Early Head Start Program
Annual Report
2017

Hill Country Community Action Association, Inc. administers the Head Start/EHS Program in Central and North Central Texas in the following counties: Bosque, Coryell, Freestone, Hamilton, Hill, Lampasas, Limestone, Llano, Mason, Milam, and San Saba.

Children in Head Start/EHS experience an optimal learning environment that offers cognitive growth opportunities focused on the acquisition of school readiness skills, while supporting the child's appropriate social and emotional development. Special needs children receive a full range of Head Start developmental services. Head Start/EHS provides a range of individualized services in the areas of education and early childhood development; medical, dental, and mental health; nutrition; parent involvement and family support. In addition, the entire range of Head Start services is responsive and appropriate to each child and family's developmental, ethnic, cultural, and linguistic heritage and experience. Families have access to comprehensive services including health and dental services, mental health services, parent involvement, family (social) services, disabilities services, nutrition services, speech therapy, occupational or physical therapy, family literacy and G.E.D. classes and transition services. These support services are designed to assist families in reaching self-sufficiency.

In 2017, the program operated 32 classrooms serving 571 children seven hours a day/five days a week in a part-year/full-year setting. Our Early Head Start program is made up of 40 children that range from ages 6 weeks to 3 years old. Head Start serves children ages 3 – 5. All children receive three meals a day, all the required health screenings and transportation where it is available.

The Central Administrative Office is located at:
2905 W. Wallace St., San Saba, TX 76877
325/372-5167

Head Start Centers are open: Monday thru Friday: 8:00 a.m. to 4:00 p.m. and classroom schedules for the program year coincide with local Independent School Districts.



Directory of Hill Country Head Start Centers

Copperas Cove Park I & II 1202 W. Ave. B. Copperas Cove TX 76522 254/547-4465	Cameron Head Start I & II 1402 N. Austin Cameron, TX 76520 254/697-4240
Copperas Cove HS/EHS 1008 N. Drive Copperas Cove, TX 76522 254/547-1771	Rockdale Head Start I & II 233 Mill St. Rockdale, TX 76567 512/446-5000
Copperas Cove Sunshine I & II 1105 Leonhard St. Copperas Cove, TX 76522 254/547-0769	San Saba Head Start 901 W. Storey St. San Saba, TX 76877 325/372-3181
Gatesville Head Start I & II & III 1105 Saunders, Gatesville, TX 76528 254/865-5423	Meridian Head Start 201 North 2 nd St., Meridian, TX 76665 254/435-2168
Hamilton Head Start 400 S. College, Hamilton, TX 76531 254/386-8931	Fairfield Head Start I – III 920 S. Bateman St., Fairfield, TX 75840 903/389-2022
Lampasas Head Start/Early Head Start 500 E. 8th St., Lampasas, TX 76550 512/556-2555	Ft. Hood Head Start 48812, Evans Dr., Ft. Hood, TX 76544 254/628-1935
Llano Head Start 104 E. Lampasas, Llano, TX 78643 325/247-4644	Hillsboro Head Start I – III 804 B Thomas St., Hillsboro, TX 76645 254/582-8611
Kingsland Head Start 1008 Venus, Kingsland, TX 78639 325/388-9326	Mexia Head Start I - III 1023 E. Main St., Mexia, TX 76667 254/562-2610
Mason Head Start/Early Head Start 911 College, Mason, TX 76856 325/347-5852	Mexia Head Start IV-V 105 N. Brooks St., Mexia, TX 76667 254/472-0114

Public and Private Funding:

Federal Head Start Funds:	\$ 5,259,589
Non-Federal In-Kind Contribution:	\$ 1,302,006
Total Revenue	\$ 6,561,595

Federal Head Start Budget 2017

Line Item	Budget
Personnel and Fringe Benefits	\$4,104,944
Travel - Conference	\$10,800
Contractual	\$144,288
Materials & Supplies	\$196,100
Other Costs	\$803,457
TOTAL FEDERAL	\$5,259,589

Public and Private Funding:

Federal Early Head Start Funds:	\$ 570,588
Non-Federal In-Kind Contribution:	\$ 141,253
Total Revenue	\$ 711,841

Federal Early Head Start Budget 2017

Line Item	Budget
Personnel and Fringe Benefits	\$463,175
Travel - Conference	\$2,000
Contractual	\$12,032
Materials & Supplies	\$37,048
Other Costs	\$56,333
TOTAL FEDERAL	\$570,588

Other Funding Sources:

USDA Child Care Food Program: \$ 453,210

Enrollment

Because the program maintains a waiting list of income eligible children, the program does not enroll more than 10% of over income children unless they have a diagnosed disability.

For the program year 2017-18 the program served a total of 655 Head Start children and 65 Early Head Start children.

Total number of families served: 676

Total number of Volunteers: 1658

Percentage of eligible children served: 90%

Annual Financial Audit:

An agency-wide single audit is conducted on an annual basis. The last audit was conducted by Saunders and Associates, PLLC, Certified Public Accountants, June 4-8, 2017 for the Fiscal Year ending on December 31, 2017. The 2017 audit had no financial statement findings or questioned costs and no Federal award findings. There were no findings or questioned costs from the 2017 audit. The full audit report is located in the HCCAA administrative office for review by interested parties.

Federal Review:

The Environmental Health and Safety Review was conducted on May 2-5, 2017. Based on information gathered during a desk review held on 3/9/17, ACF has closed the previously identified findings. No corrective action is required at this time.

Governance:

The Head Start program employs a shared governance system in which parents and a governing board share policy making decisions. A Parent Policy Council is elected annually and works with program and grantee staff to develop, review and approve policies, plans, grant applications, etc. as required by Federal regulations. Policy Council decisions are then forwarded to the governing board for further action.

Parent, Family and Community Engagement:

Developing effective partnerships and goal-directed relationships with families is a critical part of supporting family well-being and children's school readiness. Research shows that children have better outcomes when parents have adequate resources, live in safe home environments that support learning and development, and provide active and intentional learning experiences. These conditions result in children who are more likely to perform better upon entry into kindergarten and show resilience throughout childhood and adolescence ¹. (Masten, Best, & Garmezy, 1990). Parent volunteers are invaluable to the program and parents are encouraged to volunteer as often as possible. Parent training sessions are offered once a month at the center on a wide variety of topics of their choice. Other services such as family literacy, G.E.D., E.S.L. classes, fatherhood activities, and other family building activities are coordinated locally within the communities. Many family friendly activities are planned throughout the year to offer families opportunities for fun and growth.

Head Start– Preparing Children for School:

The Head Start program prepares children for academic success by providing a rich learning environment in which critical social-emotional and academic skills can be effectively developed. Head Start is expected to develop and implement a child development and early learning program. The Head Start Act of 2007 introduced a Framework that guides our program in aligning program goals and school readiness goals for children.

The curricula used by the program is the Creative Curriculum, Teaching Strategies GOLD Online Assessment system, and various supplemental resources are also available to staff. The management staff effectively uses the CAP60 web-based software to manage services for children and families. Health services are provided for most children through Texas Healthy Steps. The program has generally been at full enrollment.

School Readiness Goals

- Physical well-being and motor development do not hinder child’s ability to learn;
- Children establish and sustain positive relationship with adults and peers;
- Children will recognize and regulate emotions and behavior;
- Children will engage in conversations and expand vocabulary;
- Children will interact during read aloud and book conversations;
- Children will learn to count, quantify, and connect numerals with their quantities;
- Increased pride in the child's home language and culture and demonstrate progress in speaking English;
- Provide a safe and secure learning environment as children engage in exploring their environment;
- An opportunity to develop the concrete reasoning skills so important for the 3 to 5 year old by exposure to hands-on learning experiences, field trips, and age appropriate activities;
- Prepare children for Kindergarten;
- Encourage parents to be advocates for their children;

The average scores from the CLASS reviews conducted during the 2017-18 year were as follows:

Emotional Support: 6.0833
 Classroom Organization: 5.9375
 Instructional Support: 3.4306

OHS CLASS® Descriptive Statistics, 2017 National Grantee-Level Scores by Dimension					
Domain	Dimension	Mean	Standard Deviation	Minimum	Maximum
Emotional Support	Positive Climate	6.01	0.38	4.83	7.00
	Negative Climate	1.07	0.11	1.00	2.00
	Teacher Sensitivity	5.88	0.44	4.00	7.00
	Regard for Student Perspectives	5.45	0.49	4.00	6.86
Classroom Organization	Behavior Management	6.00	0.44	3.50	6.92
	Productivity	6.14	0.41	4.90	6.93
	Instructional Learning Formats	5.35	0.48	4.00	6.50
Instructional Support	Concept Development	2.49	0.55	1.25	4.55
	Quality of Feedback	2.99	0.63	1.38	5.38
	Language Modeling	3.51	0.56	2.00	5.15



Community Capacity Building and Partnerships:

Hill Country Head Start collaborates with many community businesses, schools, agencies and other non-profits to better serve children and families. Our collaborators include:

Dr. Johnny M. Clark, DDS
Family Dollar
TX Health & Human Service Commission
Cefco
Hamilton Public Library
United Care
Hamilton ISD
Blessings From God F.P.
Milam County Health Dept.
HCCAA Energy
Dr. Daniel Smith, DDS
Family Medical Clinic
HCCAA RSVP
Salvation Army
Cove Thai
Larry's Bike Shop
A-Stop
Copperas Cove Library
7-11 Convenience Store
Heidi's German Bakery
Copperas Cove ISD
Cooks Mini Mart
Dr. Brandt, DDS
Dollar General
WIC
Fin's & Feathers
My Brothers House
Michelle's Floral & Gifts
Mel's Burger
Fairfield ISD
Workforce Solution Central Texas
Mary Moody N.M. Library
Fort Hood DENTAC

Bond Family Health Clinic
Housing Authority
Maffet Memorial Library
Central TX College
Frontera Healthcare
Bell Co Human Services
Ladies of Charity
Goodwill
Food Care Center
Foster Grandparent
Senior Experience Worker
Cameron Medical Clinic
Seton Lampasas Healthcare Center
Providence Family Medical Clinic
Coryell Medical Clinic
Kidsafe at Hillcrest
DSHS Region 7
Heart of Texas Council on
Alcoholism and Drug Abuse
Little River Clinic
Advocacy Center
Child Care Services
Limestone Medical Center
Parkview Hospital
Bookfriends
Tx AgriLife Extension
Myer's Cedar Yard
Lampasas ISD
Lampasas Police Dept
Lampasas Fire Dept
Highland Lakes Family
Crisis Center
Rockdale Family Care Center

Fort Hood ACS
 Wal-Mart Vision Center
 Iduma Elementary
 Willow Springs Elementary
 Casey Memorial Library
 Early Childhood Intervention
 Gatesville Public Library
 Rockdale Chamber of Commerce
 Rylander Memorial Library
 DOVE Project
 San Saba ISD
 HCCAA Weatherization
 Urgent Care
 Seton Kingsland Healthcare Center
 West Oak Medical Clinic
 Burleson-Milam CO-OP
 Freestone-Navarro Bi-County Special Education Service
 Central Texas Shared Services
 Hillsboro ISD
 Mason ISD
 Klaras Children's Center ECI
 Hill Country Transit District
 San Saba Co. Ministerial Alliance

HEB
 CPS
 Patriot Guard
 Llano County Library
 Rockdale Police Dept
 Rockdale Library
 Dr. Leavell, DDS
 Family Practice Rural Health
 San Saba VFD
 St. Luke Episcopal Church
 HCCAA CSBG

 Cove Medical Clinic
 Clifton Medical Center
 Region VII ESC
 Darnell Hospital
 Heart of Texas Education CO-OP
 Killeen ISD
 Llano ISD
 Bosque Co CO-OP
 Bosque County Transit
 Heart of Tx Medicine
 Scott & White Clinic

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.



¹ Masten A., Best, K., & Garmezny, N. (1990) "Resilience and development: Contributions from the study of children who overcome adversity." *Development and Psychopathology*, 2,425-444.